

**Connections Public Charter School**

**Governing Board Minutes**

**August 15, 2022**

**Kress Building 3:15 pm**

**Call to Order:** Mr. Salmoiraghi called the meeting to order at 3:19 pm.

**Members Present:** Kirk Bailey, Libby Oshiyama, Pam Thatcher, Anna Madrid, Damon Murphy, Shinji Salmoiraghi, Christina Wilbourn, John Thatcher  
(Heather McDaniel, Recorder)

**Members Absent:** Ron Kim

**Guests:** Cheryl Gravela, John Woolverton, Chris Holland, PJ Foehr, Xiomara Mejia

**Approval of Agenda:** Members reviewed the draft agenda for the August 15, 2022 meeting.

*A motion was made by Mr. Thatcher to approve the agenda for August 15, 2022, with the following changes: the Membership item will be moved to after the "Guests" item. The motion was seconded by Ms. Wilbourn and was approved with consensus.*

**SY 22-23 Board Membership and Officers:** Mr. Salmoiraghi submitted his resignation, and remained in attendance as a guest. Mr. Thatcher assumed the chair for the purpose of the membership item. Members discussed seating interested parties in their respective roles.

*A motion was made by Ms. Madrid to seat the following as members and officers: Christina Wilbourn, Support Staff Representative; Pamela Thatcher, Faculty representative; Damon Murphy, Administrative Representative; Libby Oshiyama, Community Representative; Kirk Bailey, Community Representative; Chris Holland, Parent Representative; Anna Madrid, Parent Representative; John Thatcher, Community Representative. Officers: Kirk Bailey, Chairperson; John Thatcher, Vice Chair; Libby Oshiyama, Treasurer. The motion was seconded by Ms. Wilbourn and was approved with consensus.*

**Approval of Minutes July 18 , 2022 meeting:** Members reviewed the minutes from meeting on July 18, 2022.

*A motion was made by Ms. Madrid to approve the minutes from the meeting on July 18, 2022, with a correction to the meeting time. The motion was seconded by Mr. Murphy and was approved with consensus.*

**Public Input:** none

**Correspondence & Communication:** Mr. Murphy reported that the Hawaii Labor Relations Board is deliberating on Connections' complaint regarding HSTA.

**New Business:**

**Approval of New Substitute Teachers:** One individual is a candidate for the sub list.

*A motion was made by Mr. Bailey to add one name to the list of substitute teachers. The motion was seconded by Mr. Murphy and was approved with consensus.*

**Review and Revision of Governing Board Policies:** tabled. A lockdown/active threat procedure is being developed and a drill will take place on August 17.

**School Director/Principal Search Process:** tabled. Mr. Murphy will continue as interim principal.

**School Food Service Changes:** A Food Service Manager has been hired. The kitchen buildout details were discussed. A proposal has been obtained for the project, and a second bid is being sought. The vent hood will be the initial large expense, and will be funded by CBESS, property owner.

**Commission School Lead Report:** Mr. PJ Foehr replaces Ms. Ka'ai as HSCSC School Lead for Connections. Mr. Foehr will report at the next meeting. There will be a site visit on September 7.

**Operations Report:**

**Operations Status:**

**Financial Officer's Report:** Members reviewed the financial statements for July, 2022. Mr. Bailey noted items of interest on the Operations Statement. The budget is pending. Ms. Gravela noted pending budget projection items.

**Approval of Financial Statements:**

*A motion was made by Ms. Wilbourn. to approve the financial statements for July, 2022. The motion was seconded by Ms. Madrid and was approved with consensus.*

**Administrator's Report:**

**Current enrollment:** 342

**Title I Report:** tabled

**Student Achievement Report:** tabled

**SY 22-23 Covid Health and Safety Plan Status Report:** Mr. Murphy reported on changes in reporting of cases to the school community.

**Kaumana Property Report:** Mr. Thatcher reported on the Farm To School grant to Connections. Funds will be available for student employees. Urban Ag grant will provide funds for a temporary structure. The Special Use Permit appeal is pending at the Supreme Court.

**Other Items:** Mr. Murphy requested that members go into executive session to discuss personnel and legal action.

*A motion was made by Mr. Murphy to go into executive session at 4:27 pm. The motion was seconded by Ms. Wilbourn and was approved with consensus.*

*A motion was made at 4:47 to go out of executive session.*

*A motion was made by Mr. Bailey to accept the revised Staff Recommendations list for SY 22-23. The motion was seconded by Ms. Madrid and was approved with consensus.*

**Next Meeting:** September 12, 2022 at 3:15 pm.

**Adjournment:** 4:48 pm.

**Respectfully submitted by:**

**Mr. Kirk Bailey**

*Connections Governing Board Chair*